Position: Associate Director of Data Management

The Center of Biostatistics and Bioinformatics at the University of Mississippi Medical Center (UMMC) is seeking qualified applicants to serve as the Associate Director of Data Management (ADDM) for the Jackson Heart Study (JHS). Rank of appointment will be commensurate with experience. JHS is the largest single-site, prospective, epidemiologic investigation of cardiovascular disease among African Americans ever undertaken. UMMC leads JHS Coordinating Center which includes a Data Core (DC). The ADDM will assist the DC Director and the PI in leadership of the JHS Data Core. The ADDM will also be responsible for data management activities of the JHS and its collaborative research group, as well as providing faculty support to the university overall.

Qualifications include a doctorate in informatics, biostatistics, statistics or the equivalent, a strong commitment to collaborative research and education, as well as excellent oral and written communication skills. Successful applicants will also have a track record of leading teams, coordinating programs and general grant management and the skills and experience to maintain a productive research record through active collaboration and grant supported methodological research.

ADDM Responsibilities include:

- Working with the Data Coordinating Core Director and PI to oversee and manage operational aspects of the data management team for the Jackson Heart Study;
- Apply a high level of managerial and technical expertise to help lead and develop the data management team;
- Facilitate scientific productivity for Jackson Heart Study (JHS) investigators and collaborators.
- Data Mapping for statistical analyses
- Quality Control and Quality Assurance activities and reports
- Data preparation and distribution
- Develop and manage Standard Operating Procedures
- Assist in preparation of grant applications and research publications;
- Consult with clinical, basic and translational scientists involved in clinical trials, population-based epidemiologic studies, and laboratory investigations;
- Provide training (workshops, presentations, and tutorials) to members of the data management team

Faculty Responsibilities Include:

- Conduct courses or seminars as requested;
- Serve as academic advisors to students;
- Supervise independent study activities such as practicum and internships;
- Serve on University committees as assigned;
- Participate in curriculum development activities including the development of curricular materials and special instructional methods;
- Perform other scholarly activities

Send CV, description of research and leadership experience and three references to Search Committee, c/o Sondra Redmont (sredmont@umc.edu). The University of Mississippi Medical Center is an EOE, M/F/D/V.