Assistant Director for Operations, ECOG-ACRIN Boston Biostatistics Center

Job ID: 4534  
Category: Biostatistics/Computational Biology  
Location: Dana-Farber Cancer Institute (Boston, MA, United States)  
Type: Full-time

Overview
Located in Boston and the surrounding communities, Dana-Farber Cancer Institute brings together world renowned clinicians, innovative researchers and dedicated professionals, allies in the common mission of conquering cancer, HIV/AIDS and related diseases. Combining extremely talented people with the best technologies in a genuinely positive environment, we provide compassionate and comprehensive care to patients of all ages; we conduct research that advances treatment; we educate tomorrow’s physician/researchers; we reach out to underserved members of our community; and we work with amazing partners, including other Harvard Medical School-affiliated hospitals.

Dana-Farber’s Department of Biostatistics and Computational Biology is the home of the ECOG-ACRIN Cancer Research Group’s Boston Biostatistics Center. ECOG-ACRIN is part of the NCI National Clinical Trials Network (NCTN), and has been conducting collaborative clinical trials since 1955. The Boston-based team is responsible for planning, executing and reporting the group’s therapeutic clinical trials. There are currently 24 ongoing studies with target accrual of over 11,000 patients. Sixteen statisticians and 4 other staff members work in ECOG-ACRIN's Boston Biostatistics Center.

Responsibilities
Under the direction of the Group Statistician/Director, the Assistant Director for Operations guides and manages all operational aspects of the Center. Major areas of managerial responsibility include oversight of statisticians, database administrators, and administrative support staff, and serving as liaison/advisor to managers in other ECOG-ACRIN offices. The Assistant Director may serve as the lead statistician for PrECOG, a not-for-profit, privately funded clinical trials arm of ECOG-ACRIN. The Assistant Director also has scientific committee leadership responsibilities and serves as a therapeutic statistician along with the other ECOG-ACRIN statistical staff, with corresponding scientific responsibilities.

Qualifications
- Advanced degree (MS or PhD) in biostatistics
- 5 or more years of experience planning and conducting multi-site clinical trials is required, preferably in the NCTN
- Excellent leadership and communication skills
- Demonstrated experience managing personnel, providing reviews, training and mentoring

Knowledge, Skills and Abilities Required
The position requires statistical and managerial expertise, an interest in facilitating smooth operations of a complex organization, and enthusiasm for mentoring and supporting other team members.

How to Apply
Please use the following link by copy and pasting it in to your internet browser:  

Dana-Farber Cancer Institute is an equal opportunity employer and affirms the right of every qualified applicant to receive consideration for employment without regard to race, color, religion, sex, gender identity or expression, national origin, sexual orientation, genetic information, disability, age, ancestry, military service, protected veteran status, or other groups as protected by law.